

ERSEA Professional Development

Preparing for Federal On-Site Reviews and 2018 PIR Requirements

Starting...

April 26-27, 2018

2 Full Days!

Ensuring children with the greatest needs are served first!



**Rated best in-class training
by Federal Reviewers!**

Here's what you learn...

These 2 day ERSEA Conferences will present information on the 2018 Federal Requirements for compliance. This in-depth conference will lay the groundwork for implementing program requirements that encompass the September 2018 PIR releases. Participants will understand how to strengthen procedures to determine, verify, certify and maintain records regarding Head Start families. At the end of this conference, you will:

- Identify criteria which ensures that the neediest children are identified
- Develop effective strategies that help create sound waiting lists
- Devise enrollment policies and procedures to maintain full enrollment
- Monitor attendance to help identify the 10% absenteeism, as well as when and how to vacate slots based on poor attendance
- Track family referrals and follow-ups for compliance
- Develop policies and procedures for the 2018 PIR and preparing for Federal On-Site Review monitoring and how to meet new compliance area questions



HS University

ERSEA Training...

“Preparing for 2018 PIR and Federal Reviews...”

This conference is designed to help ERSEA administrative staff coordinate, plan, implement and organize ERSEA functions at a Head Start program. Participants will learn about the Aligned Monitoring 2.0 systems. This conference will also focus on the 2018 ERSEA PIR, and how to incorporate ERSEA standards and the Head Start management systems that are critical to sound ERSEA policies and procedures. These conferences are designed so that ERSEA teams can attend and return with an action plan on how to develop and implement effective ERSEA policies and procedures that ensure program compliance.



Eligibility, Recruitment, Selection, Enrollment & Attendance

What you'll learn and how you'll benefit...

The conference's main objective is helping you to develop policies and procedures for ERSEA. Participants will learn specific strategies to monitor ERSEA standards, and determine how well their program meets Federal compliance and 2018 PIR reporting. The critical areas to be addressed are:

- **Attendance**—Students will learn what monitoring requirements are needed in order to monitor attendance and how to address families whose children are repeatedly absent.
- **Eligibility**—Students will learn key requirements for verification of eligibility and enrolling children and pregnant women with the greatest need for Head Start services first.
- **Enrollment**—Students will acquire strategies and tools to ensure their program maintains funded enrollment and meets the 10% enrollment requirement for children with disabilities.

Upon completion, you will learn how to setup:

- ERSEA monitoring systems such as, application/intake reporting, PIR data integrity checks
- 2018 PIR reporting standards and benchmarks
- Disabilities compliance requirements and determining between the PIR vs. Performance Standards reporting

Who should participate?

This training is beneficial for all staff members. ERSEA managers, Teachers, Home Visitors, Family Service Workers, Health, and Management staff will gain knowledge to improve ERSEA monitoring systems. Anyone responsible for PIR Reporting content areas, i.e, Disabilities, parent/guardian education, family services will gain best practices and strategies to produce accurate PIR statistics..

FREE to every participant...

A bound workbook that will be a valuable refresher and reference

You'll walk away with a comprehensive workshop manual containing information, tips and techniques that took thousands of hours of research to put together—all in one convenient workbook you can use over and over again.

Your program workbook will become an action plan for immediate use at your program.

ERSEA Conference
Starting at \$595.00 per person...

- **Tampa, FL** • Mar 22-23, 2018
Tampa Bay Westin
Event ID: 1713929
EBD Deadline: Feb 22
- **Atlanta, GA** • Apr 26-27, 2018
Atlanta Hyatt Downtown
Event ID: 1713933
EBD Deadline: Mar 26
- **Chicago, IL** • May 21-22, 2018
Hilton Magnificent Mile
Event ID: 1713937
EBD Deadline: Apr 21
- **Las Vegas, NV** • Jun 28-29, 2018
Treasure Island Casino & Resort
Event ID: 1713941
EBD Deadline: May 28
- **San Antonio, TX** • Jul 26-27, 2018
Hotel Valencia Riverwalk
Event ID# 1713942
EBD Deadline: Jun 26

*EBD—Early Bird Discount.
EBD discounts are for those who register and pay on or before date listed above.*



REGISTRATION INFORMATION

What ever your method of registration, be sure to enroll right away since space is limited. As soon as we receive your registration, we'll send you a registration confirmation. To register, mail or fax the registration form to (901) 748-0297 or call 1(888) 282-7817. You may email the registration information to mdavis@hsuniversity.org. Registrants will be notified if a course is over subscribed or canceled. If not notified to the contrary, your registration has been accepted.

Payment: Payment must be received two weeks prior to workshop date unless other arrangements are made in advance. POs are accepted, but PO must be cleared prior to training.

Cancellation or Substitution. Cancellations received at least fifteen business days prior to workshop are refundable, minus a \$25 registration service charge. After that, cancellations are subject to the entire workshop fee, which you may apply toward a future workshop. Please note that if you don't cancel and don't attend, you are still responsible for payments. Substitutions may be made at any time. If for any reason we are required to cancel a workshop, our liability is limited to the return of the registration fee only.

HSU will award (1.6 CEUs) Continuing Education Units for this training. To register for CEUs, please mark the appropriate box on the Registration Form and include an additional \$25 per person in your payment. HSU offers CEU's in accordance with IACET and NASW. Please verify applicability with your professional board before purchasing CEUs.

On-Site Training. For only \$5495, we can deliver a 2 day workshop right to your company's door. For complete details and a no-obligation quote, call 1-888-282-7817 and ask for the on-site training department. Price includes all travel cost and 10 manuals for up to 40 staff members. For 50 or more add \$500.

Upgrade your current credential! If you have a credential by another program, you may update your credential with HS University. To upgrade your credential you must complete a 2-day training, complete a learning assessment, write a self-appraisal and pay the \$495 renewal fee. Transfer your current credential into an HS University licensed credential today!

5 easy ways to register:

By PHONE

1-888-282-7817 or 1-901-748-0293

ON-LINE

Enroll at www.hsuniversity.org

By E-MAIL

mdavis@hsuniversity.org

By FAX

1-901-748-0297

By MAIL

Complete and mail form to:

HS University

P.O. Box 2482

Cordova, TN 38088-2482

Please provide the following information:

To enroll by phone call toll free 1-888-282-7817

Note: If you've registered by phone and paid with a credit card, it is not necessary to return this form.

PLEASE PRINT OR TYPE: (Please list additional registrations on separate sheet and attach)

Name _____	Event ID:# _____
Name _____	Event ID# _____
Name _____	Event ID# _____
Name _____	Event ID# _____

CEU: Check here if requesting CEUs and add \$25 per person

Discounts: EBD (Deduct \$25.00 per person) Take 5 (Deduct \$25.00 per person) For 5 or more registering for same course

Contact Name: _____
 Agency _____
 Mailing Address _____
 City, State, Zip _____
 Telephone _____ Fax _____
 Contact Email: _____

Payment Information (Prepayment is required. Please pay before the course!)

Check enclosed payable to: **HS University**, PO Box 2482, Cordova, TN 38088-2482
 Purchase order attached: # _____
 Charge to: MasterCard Visa Discover American Express
 Card number _____ Expiration Date _____
 Signature: _____ Security Code: _____

2-Day Training Only
\$595 per person

Online Course
\$990 per course*

12-24 weeks - Credential Program
\$1495 per person

36 weeks - License Program
\$3195 per person

Cost per person	# of Students	Total
2 Days Only: \$595		
Administrator: \$1495		
Supervisor: \$2595		
License Program: \$3195		
EBD or Take 5 Discounts:		
Other Fees:		
Total Enclosed Amount:		

HSU wants your hotel stay to be pleasant and we take great pride in selecting hotels. Please contact us for a lists of area hotels and information about travel in our training area.
 *Online course price does include books and technology fee. Online courses are 6 weeks in length.

Preparing for 2018 Program PIR Requirements and Federal Reviews

ERSEA Management Conference

Join us in Tampa, FL or Atlanta...

These in-depth two day conferences will present information on determining, verifying and documenting requirements within ERSEA . These conferences will lay the groundwork for 2018 PIR reporting. Participants will understand how to strengthen procedures to maintain records regarding compliance.

Tampa, FL
March 22-23, 2018
2 Full Days!



Join us in Tampa!

Atlanta, GA
April 26-27, 2018
2 Full Days!

Join us in Atlanta



HS University

PO Box 2482, Cordova, TN 38088-2482
1-888-282-7817 phone | 901-748-0297 fax
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Time sensitive data....

**Please rush this to the person in charge of
ERSEA training and professional
development!**

Did you Know?...

That 95 percent of programs state they do better in Federal reviews when their staff has completed HS University's credential program?